

MINUTES OF GREYMOUTH CATHOLIC SCHOOLS' BOARD OF TRUSTEES HELD IN THE STAFFROOM ON TUESDAY 27 SEPTEMBER 2022 AT 5.30PM - FIRST MEETING OF NEW BOARD

Roll call

Proprietors representatives

Fr Mathew, Anthony Whitcombe and Miles Roper, (Proprietors representatives)

Principals

(Renee and Ian away)

Parent representatives

Alan Berry (Presiding board member), Marjan Sprock (Deputy presiding board member), Peter Morrison (retiring parent rep), Maria Lockington, Kathryn Ruddle, Blair Shrimpton, Abby Murphy

Staff and student representatives

Celia Costelloe (staff representative JPIIHS), Daniel Cresswell (retiring JPIIHS student representative) Ciaran Thow (JPIIHS student representative)

In attendance

Tanya Whitmore (Board secretary),

Apologies

Ian Johnson (Principal St Patrick's), Renée Hutchinson (Principal John Paul II High School), Kim Hines (staff representative St Patrick's) Margaret-Mary Wallace (Proprietors representative)

Welcome and Prayer

Alan Berry welcomed board members to the meeting, especially our new board members. Fr Mathew opened the meeting with a prayer. Board members introduced themselves to the meeting.

Housekeeping

Board members were briefed on the following as part of the induction to the board

Communication - emails

Shared folder online

Induction folder / paper copy and online

Special Issue

Board recommendations from retiring board

Advising the meeting this will be on the October board meeting agenda

Introduction and summary of property responsibilities

Copies of 10 year property plans are shared in the 'Induction' folder. Peter Morrison has offered to assist the board in the area.

Principal reports

These are shared to board members ten days prior to the meeting. Renee and Ian present these to the meeting. Please come prepared with questions, concerns or queries to the board meeting

Student achievement reporting to the board

This process has been completed for 2022. This year we tried a new system where teachers from both schools presented to the board on the same evening. This made for an information overload for board members. However it was great to see both schools celebrating student achievement together. In previous years this has

been calendared for a curriculum area to be presented prior to a board meeting, one for St Patrick's School and one for John Paul II High School. This is to be reviewed for 2023

New Zealand School TRustees Association (NZSTA)

NZSTA are holding a 'new trustee' evening Thursday 20 October 2022 at 6.00pm at the Ashley Hotel. Board members are encouraged to attend.

Sub committees

Alan made the board aware of the board's subcommittees. At the October meeting board members will be asked as to what committee they would like to be on.

SchoolDocs

This is where both schools' policies and procedures are. This is a collaborative, online self-review system that will help you keep track of what needs to be reviewed. Our policies and procedures are monitored and regularly updated to comply with New Zealand legislation, ERO and Ministry of Education requirements, and to reflect the outcomes of policy reviews by schools. Tanya provides to the board a review calendar at the start of each year for both schools

Election of Presiding board member and deputy presiding board member

Miles Roper nominated Alan Berry for Chairperson, this was seconded by Celia Costelloe. There being no further nominations Alan Berry is to be appointed as presiding board member of the Greymouth Catholic Schools' Board of Trustees.

Moved Miles Roper / Marjan Sprock *"that Alan Berry be appointed as chairperson of the Greymouth Catholic Schools' Board of Trustees"*. Carried

Anthony Whitcombe nominated Marjan Sprock for Deputy Chairperson, this was seconded by Miles Roper. There being no further nominations Marjan Sprock is to be appointed as chairperson of the Greymouth Catholic Schools' Board of Trustees.

Moved Alan Berry / Miles Roper *"that Marjan Sprock be appointed as deputy presiding board member of the Greymouth Catholic Schools' Board of Trustees"*. Carried

Thank you to retiring board members

Alan thanked our retiring board members, Peter, Cora, Kylie, Jovanie and Daniel. A Mass card was presented as a token of our appreciation. Board attendance payment will be paid to these members.

Closing Prayer

Closed the meeting with a group prayer.

Meeting closed at 6.55pm

Next Meeting: Tuesday 1 November 2022

5.30pm

Library

Actions Points	Allocated person
Sub committee	Whole board
Review of student achievement presentation to board	Whole board