

MINUTES OF GREYMOOUTH CATHOLIC SCHOOLS' BOARD OF TRUSTEES HELD IN THE STAFFROOM ON TUESDAY 31 MAY 2022 AT 5.30PM

Roll call

Proprietors representatives

Fr Mathew, Margaret-Mary Wallace and Anthony Whitcombe

Principals

Ian Johnson (via Zoom)(Principal St Patrick's), Renée Hutchinson (Principal John Paul II High School)

Parent representatives

Alan Berry (Chairperson), Marjan Sprock, Cora Kitchin and Peter Morrison

Co-opted representative

Abby Murphy (Co-opted representative)

Staff and student representatives

Celia Costelloe (staff representative JPIIHS), Jovanie Leones (staff representative St Patrick's), Daniel Cresswell (JPIIHS student representative)

In attendance

Tanya Whitmore (Board secretary)

St Patrick's School

Trish Dellaway, Yolandi Knoesen, Savanna Grainger, Kim Hines and Kimberly Bright

John Paul II High School

Frith Johns, Kevin Mulcahy, Tony McNish, Adam Baker, Lisa Steenhauer, Dan Steggles, Madeline Campbell and Abina Pope.

Apologies

Miles Roper (Proprietors representatives) & Kylie Bellis (Co-opted representative)

Richard Ching (JPIIHS Technology), Gordon Bain (St P's Health and PE) and Samantha Doig (St P's Social Science)

Welcome and Prayer

Alan Berry welcomed board members and staff from St Patrick's School and John Paul II High School to the curriculum reporting presentation to the board evening.

Fr Mathew opened the meeting with a prayer.

Curriculum report - How to move forward in the future

Below is a copy of March board minutes as to how this evening was formed.

2021 JPII Annual Learning Area Reports As a learning area leader, you have a responsibility to report to the BOT at least annually. The purpose of the report and presentation is to share the 2021 foci, achievements, and challenges for each learning area. The format is designed to enable Learning Area Leaders to hear about other learning areas, and for a combination of reporting and conversations with the SLT and BOT. Reports are due to the Principal by Monday 28 March 2022. These reports must include all subjects in the learning area so TiCs will provide LALs with a detailed report on their subject area. Meetings with LALs and SLT will take place between 3-14 April. The most important part of this report is the thinking you have done to write your comments.

1. Brief overview of 2021 in your learning area
2. Comment briefly on values/hauora/wellbeing/key competencies if you wish
3. Student Achievement: years 9-10, and each NCEA level.

Using available data, comment on:

- a) Progress and achievement over the year – what has gone well? What hasn't? Consider gender and Māori

and Pasifika students.

b) How are you monitoring students at risk of underachieving (or not achieving)? What interventions did you put in place? How successful were they? Next steps to improve?

c) How are you identifying gifted and talented students? What have you done to support them and how successful have they been? Next steps to improve?

d) Catholic Special Character – what deliberate actions have you taken to incorporate Catholic character into your learning area and how successful were you? Further action needed

4. 2021 learning area focus or goals

Comment on the achievement of your 2021 goals.

5. 2022 foci

What will your learning area focus be in 2022? (Remember that when ERO next comes they will be looking for evidence of Māori students' success as Māori and a shift towards more student centered pedagogy.

How will you collaborate with other learning areas, or within your own area, to improve outcomes?

How will Catholic character and hauora/well being fit within your learning area?

2022 Learning Area Annual Reporting Evening – 31st May 2022 The purpose of the reporting evening to the BOT is to share the 2021 foci, achievements, and challenges for each learning area. The format is designed to enable Learning Area Leaders to hear about other learning areas, and for a combination of reporting and informal conversations with the BOT. Format: Very brief introductions from Renée and LAL presentations. Please note, each LAL has: Only seven minutes and a maximum of seven slides to present their report

1. 2021 goals and explanation
2. 2021 NCEA achievement overview
3. 2021 junior achievement overview
4. Priority learner focus 2022 (especially Māori and Pasifika students, learning support, and G&T)
5. 2022 foci including pedagogy and achievement.

There will be a brief question time at the end of the evening.

St Patrick's School will be reporting to the board on curriculum areas using the current template and will also present on the same evening as John Paul II High School.

Both Ian and Renée are to advise their learning area leaders that the presentation on all curriculum areas will take place at the start of the next board meeting. Tuesday 31 May in the shared library starting at 5.30pm. All reports are to be given to the board secretary by Tuesday 17 May so they can be shared with board members prior to the meeting. Questions from board members in regard to reports are to be shared with the board secretary prior to the presentations, which in turn will be shared with the principals. Please ensure all questions are with the board secretary by 25 May.

Curriculum reporting

St Patrick's School

The Arts - Trish Dellaway

Mathematics - Yolandi Knoesen

Health and Physical Education - Gordon Bain/ Kim Hines presented on behalf of Gordon as Gordon is on sick leave
English - Savanna Grainger
Science and Technology - Kim Hines
Learning Languages - Kimberly Bright
Social Science - Samantha Doig/ Kim Hines presented on behalf of Samantha as Samantha is on ACC leave currently
Religious Education - Jovanie Leones

John Paul II High School

The Arts - Frith Johns
Mathematics - Kevin Mulcahy
Health and Physical Education - Tony McNish
English - Adam Baker
Science - Dan Steggle presented on behalf of Lisa Steenhauer
Technology - Richard Ching (not presented in person due to Richard being in isolation. Board acknowledged they had a paper copy of his report
Social Science - Madeline Campbell
Religious Education - Abina Pope

All reports have been tabled as read by the board. All board members have received a paper copy as well as an electronic copy for their records

Closing Prayer

Fr Mathew closed the meeting with a prayer.

Meeting closed at 8.45pm

Next Meeting: Tuesday 7 June 2022
5.30pm

Library

Signed _____

Chairperson

Date _____